



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PHILCOPY CORPORATION
 Address : 793 J.P. Rizal St. Poblacion Makati City

P.O. No. : 23-06-0291
 Date : 19 June 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 7 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	7	Kyocera Toner TK-8519K, KYOCERA TONER TK-8519K FOR TASKALFA 6052CI for Taskalfa 6052CI	12,685.00	88,795.00
2	PCS	4	Kyocera Toner TK-8519C, KYOCERA TONER TK-8519C FOR TASKALFA 6052CI for Taskalfa 6052CI	22,985.00	91,940.00
3	PCS	4	Kyocera Toner TK-8519M, KYOCERA TONER TK-8519M FOR TASKALFA 6052CI for Taskalfa 6052CI	22,985.00	91,940.00
4	PCS	4	Kyocera Toner TK-8519Y, KYOCERA TONER TK-8519Y FOR TASKALFA 6052CI for Taskalfa 6052CI	22,985.00	91,940.00
5	PCS	4	Kyocera Toner TK-5275K, KYOCERA TONER TK-5275K FOR ECOSYS M6630CIDN for ECOSYS M6630CIDN	11,475.00	45,900.00
6	PCS	2	Kyocera Toner TK-5275C, KYOCERA TONER TK-5275C FOR ECOSYS M6630CIDN for ECOSYS M6630CIDN	12,025.00	24,050.00

Control No. 4529 **SUBTOTAL :** Php 434,565.00

Total Amount in Words Four Hundred Thirty-four Thousand Five Hundred Sixty-five Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme: Very truly yours,

MARIA JESUSITA P. SANTOS VICTOR MA REGIS N. SOTTO
 (Signature over printed name of Supplier) (Authorized Official)
6-29-23 City Mayor
 Date

Requisitioning Office/Dept. : JOSE REY Q. ESPINA (Authorized Official)	Funds Available: JUVY A. CUENCO Chief Accountant	Amount : <u>₱ 494,690.00</u> OBR No. : <u>100-2023-05</u> <u>0031-7612</u>
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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
7	PCS	2	Kyocera Toner TK-5275M, KYOCERA TONER TK-5275M FOR ECOSYS M6630CIDN for ECOSYS M6630CIDN	12,025.00	24,050.00
8	PCS	3	Kyocera Toner TK-5275Y, KYOCERA TONER TK-5275Y FOR ECOSYS M6630CIDN for ECOSYS M6630CIDN *Purchase Order shall cover all items found in the Request for Quotation, Terms of Reference/Technical Specification and Bid Bulletin/s, if any. ***** Nothing Follows *****	12,025.00	36,075.00

for the use of GAD Office for the use of Gender and Development

Control No. 4528 GRAND TOTAL : Php 494,690.00

Total Amount in Words Four Hundred Ninety-four Thousand Six Hundred Ninety Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

MARIA JESUSITA P. SANTOS

(Signature over printed name of Supplier)

6.27.23
Date

Very truly yours,

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

JOSE REY Q. ESPINA
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : ₱ 494,690.00

OBR No. : 106-2023-05

0031-7612